**JIS Notices Retention**

**ahindman34**

Question

Does anyone know the retention period on keeping a copy of daily generated JIS court copy of notices ? Example: 14 day notice, default judgement notice.

Our objective is paperless

Alan W. Hindman  
Court Administrator / Magistrate  
34TH District Court

**Liz Stankewitz**

We don’t keep any of the notices since there is a note in the ROA

**Millmore, Laura**

We keep the notices in file because the Judges want proof that notices were sent.

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**James Patrick Brennan**

We, also, retain the notices in the file. It comes up quite often in Court where defendant claims he never received notice, even on very old files.

**ahindman34**

how are our paperless courts handling these notices?

 Alan W. Hindman  
Court Administrator / Magistrate  
34TH District Court